

**Tiverton Library Services  
Board of Trustees Minutes  
Tiverton Public Library  
May 6, 2015**

**Trustees/Director Attending:**

**Barbara Donnelly, Chair**

**Lee Hoyer**

**Jennifer Theroux**

**Maureen Morrow**

**Colin Robinson**

**Guests: Rosey Probasco, Friends of the Tiverton Library,  
Gayle Lawrence, President of Union Public Library Association,  
Barbara Martin, Member of the Union Public Library Association**

**Call to order at 7:05 PM**

**Agenda Items**

**1. Approval of Minutes for Previous Meeting.**

**Minutes from April 1, 2015 were reviewed and approved. They will be placed on file.**

**2. Union Public Library Association.**

**Gayle Lawrence asked the board to review the language in three versions of the Tiverton Comprehensive Plan, which is now being**

reviewed and revised by a Comprehensive Plan Committee. Specifically, she asked for clarification of the language regarding anticipated support of the Union Library by Tiverton Library Services.

She also reported a recent donation to the library under its new 501 ( c ) 3 status and that Union is functioning well during the hiatus from the closing of Essex to the opening of the new library.

Lee Hoyer moved that discussion about the comprehensive plan be discussed in Executive Session at an upcoming regular or special meeting. This was seconded and approved unanimously.

### **3. Treasurer's Report.**

Jennifer Theroux provided the following balances:

Checking Account: \$ 755,667.06

Endowment \$ 166,312

Ann reported that she could generate her usual monthly expense and revenue report secondary to computers being down during the move.

### **4. Friends of the Tiverton Library (FOTL).**

Rosey Probasco reported that the FOTL would like to place an emphasis on programming when the new building opens. They are planning to assist with the public Grand Opening on June 13th by serving refreshments.

There was a discussion about holding the annual Friends book sale, scheduled for September 26, 2015, at the new library instead of at the

**New Ranger School as a way to draw people into the new building. All were in agreement that this is a good idea.**

#### **5. Fundraising.**

**All agreed that the Downton Abbey Gala was a success. The proceeds from this evening are being calculated by Colin Robinson, who served as the banker and the Foundation, led by Eileen Browning. A wrap-up post-gala meeting will be held May 19th.**

#### **6. New Building.**

**Lee Hoyer reported that the landscaping finish work is being completed. He is waiting for the “certificate of substantial completion”. Once obtained, Karen Mellor from OLIS will be contacted to schedule the audit of the project. He also reported that the building will be handed over to the town of Tiverton on Monday, May 11th at the Town Council meeting.**

#### **7. Foundation.**

**Barbara Donnelly reported that the Foundation has two new members: Albert Lees and Mary Wehle.**

#### **8. Director’s Report.**

**Formal monthly report on all activities could not be generated because the computers have been down. Ann provided a report on the move from Essex to the new building. She asked for guidance on the placement of some items that were in Essex. These include**

antique furnishings such as chairs. The Trustees agreed that some pieces should be brought over. She also raised the topic of cleaning of the new library from the present to the start of the new fiscal year. She is gathering quotes and the Town has agreed to pay for this. Finally, she asked for the board's approval to hire a replacement for Sheila West, who recently retired. A motion was made by Lee Hoyer to hire a replacement. This was seconded and approved unanimously.

#### **9. Old Business.**

A discussion was held regarding the acquisition of a podium for the new library. Jennifer Theroux received a quote from Steven Kinnane for \$2000, of which one-half would be paid by OLIS (furnishings). Steven has provided drawings with specifications regarding the type of wood he would use (some provided by Jennifer Theroux).

Barbara Donnelly announced that Ed Roderick will be a new trustee replacing Jim Barrett.

The regular meeting was adjourned at 8:30 PM and executive session was called to order.

**Maureen Morrow, Secretary**